

Opportunity for Junior Doctors to Get Involved! Pre-Internship Conference 2017

Each state-level organising team will consist of:

- **1 x Convenor**
- **2 x Academic Officers**
- **1 x Logistics Officer**
- **1 x Sponsorship Officer**
- **1 x Promotions & Social Officer**
- **University Representatives**
- **National IT Manager**
- **National Publications Manager**
- **National Treasurer**
- **National Project Manager(s)**

1. **Convenor**

This senior leadership position is ideal for someone with maturity and previous experience as a team leader. You will hold team meetings locally to organise the overall running of the Conference, with opportunities to collaborate with interstate Convenors & the National Team. Handover and training will be provided by previous convenor/organisers

2. **2 x Academic Officers**

This position oversees the Conference's academic program. Collaboration with junior doctors on the National Team and with a small group of final year medical students from various universities will result in refining the existing academic program; as well as identifying key speakers/workshop facilitators

3. **Logistics Officer**

Responsible for ensuring the smooth running of the event, from sourcing suitable venues & organising Conference materials to organising logistics of the day with the support of event volunteers

4. **Sponsorship Officer**

Responsible for maximising income from external partners, ensuring delegates are able to attend the conference at a highly subsidised price

5. National Publications Manager

Responsible for the Conference brand on a national level. Experience using Photoshop/InDesign or similar is essential. Role includes designing or updating existing promotional content (posters, general letterheads and documents)

6. National Project Manager(s)

Responsible for overseeing a particular project or initiative, such as:

- Collection of short videos for clinical/procedural skills
- Internship guides & resources
- Pre-Internship Transition Checklist
- Survey gauging preparedness for internship

PRINT Conference – Key Facts

- State-level academic event for graduating (final year) medical students
- 2-day event, usually held in October. More info [here](#)
- Program generally consists of keynotes, panels and six workshops
- A social event (PRINT Social) is organised between both days
- For all team members, a handover will be provided from the previous committee

How to Apply



- Please email info@printconference.com.au with
 - Your preferred position(s) – maximum of 2 positions
 - Why you would like to get involved
 - A copy of your CV
- **Deadline to apply: 10 July 2017**

We look forward to receiving your application! Please email us if you have any questions about the positions or would like more information before applying.